

17.02.2026 OpenIris Training Q&A

Question: Can I also make bookings on the weekend through OpenIris

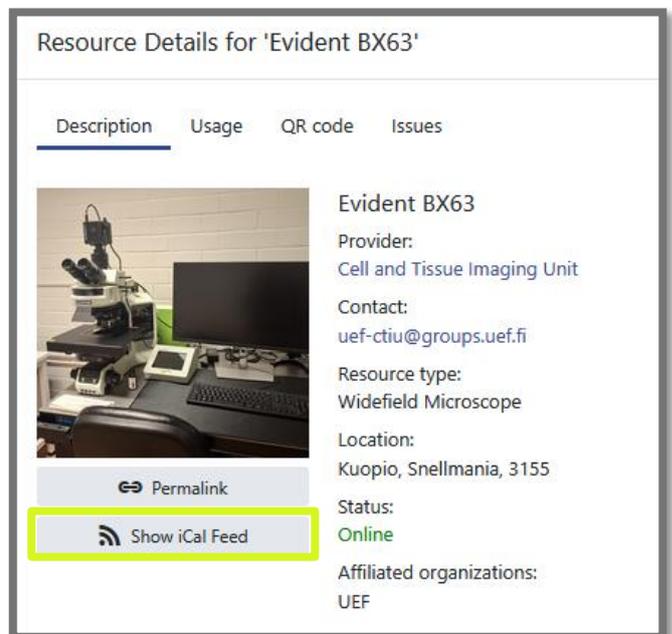
Answer: Yes, there are no time restrictions for bookings.

Question: When you do the booking via the OpenIris system, is it linked to your own Outlook calendar?

Answer: No, not automatically. When you make a booking, you get an e-mail with the details of your booking and an attached *.ics file. When you open the *.ics file it asks you if you want to save it to your calendar and then you click yes. This will add the booking to your outlook calendar. If you want to see the availability of a microscope in your Outlook calendar you have to navigate to the resource description window, where you can find a subscription link for this microscope. Just click on "Show iCal Feed" and a link will be generated. When you copy this link, you can add it as a calendar in Outlook (Add calendar > subscribe from web)

[!] DISCLAIMER: The synchronization is not perfect, so it can take up to a day to see new bookings.

Question: When you are booking a resource via OpenIris, can you invite somebody else to the same booking?



Resource Details for 'Evident BX63'

Description Usage QR code Issues



Evident BX63
Provider: Cell and Tissue Imaging Unit
Contact: uef-ctiu@groups.uef.fi
Resource type: Widefield Microscope
Location: Kuopio, Snellmania, 3155
Status: **Online**
Affiliated organizations: UEF

[Permalink](#)

[Show iCal Feed](#)

Answer: Short answer – no, not within OpenIris. You can of course forward the email with the booking details to as many people as needed, but the booking can only be made by one person.

Question: Was the move to OpenIris a decision made by the unit or the university?

Answer: It was a decision by the unit. To our knowledge, UEF is not going to force anyone to move their calendars to OpenIris if they don't want to. But for us, there's multiple benefits and it gives us new tools that we didn't have with the outlook calendars. Also, most other imaging units in Finland use OpenIris, so we can harmonise our functions with them better.

Question: From the 1st of March all Outlook calendars will be deleted, right? So there are no overlapping bookings.

Answer: Yes, all Outlook calendars have been fully booked by us for the whole month of March to avoid double bookings. It should also serve as a reminder for everyone that the booking system has changed.