



With the support of the
Erasmus+ Programme
of the European Union

Erasmus Mundus Student Agreement

Master of Science in European Forestry, MSc EF

The Consortium of the Master of Science in European Forestry (hereinafter the Consortium), represented by the University of Eastern Finland, the Coordinator,

of the one part and

First name(s): FIRST
Family name: LAST
Studyinfo Learner number / ID: NUMBER
Nationality: NATION
Date of birth: DOB
Email: EMAIL
Mobile phone number: PHONE

the student, of the other part

HAVE AGREED with the following terms and conditions.

Words beginning with a capital letter shall have the meaning defined either herein or in the Erasmus+ Programme Guide Version 2 (2018): 15/12/2017

The Student accepts the terms of this Agreement by:

- signing and returning the Agreement electronically in UEF//SIGN or as a pdf-copy, when electronic signature is not possible, before he/she can register as being a present Student.
- The Coordinating University accepts the terms of this Agreement by signing the Agreement electronically in UEF//SIGN or as a pdf-copy.

1 MSC EF CURRICULA

- 1.1 The student hereby commits to accept the study place in the Master of Science in European Forestry programme (hereinafter MSc EF). Declining the study place shall cancel this Agreement without a separate notice.
- 1.2 The student commits to register as a present student within the given deadline and to pay the Student Union of the University of Eastern Finland's yearly membership fee and the student healthcare fee during the first academic year as required by Finnish law, see more on <https://kamu.uef.fi/en/student-book/student-union-membership-fees/>. This enables the student to have access to student health care and to be eligible for numerous discounts in student restaurants and in travel in Finland.

The student is requested to provide the Coordinating University with the degree certificate and transcript of record the student applied with. Note that there are additional country-specific requirements for these documents. Student shall read the guidance from the University website and prepare the documents as required. The acceptance of the

Student is conditional until the Student has provided all required documents. If the Student fails to provide the degree certificate and transcript of record by 11th August 2023, the admission decision is cancelled and the Student shall lose the study place.

- 1.3 The student commits to complete at least 120 ECTS during the two-year programme and to take part in the MSc EF study modules offered by the MSc EF partner universities according to an individual study plan that shall be approved by the MSc EF secretariat on behalf of the Consortium of six universities. The study plan will be constructed in a way that the student can obtain at least 60 ECTS during the first academic year, which is a prerequisite for continuing the studies during the second academic year. The student shall graduate by the end of his/her second academic year.
- 1.4 The MSc EF consists of the following studies:
 - Module 1** – Trends in European Forestry, 5 ECTS; Academic skills in Forest Sciences, 1.5 ECTS; Research Methodology in Forest Sciences, 3.5 ECTS and Global Virtual Seminar 3 ECTS
 - Module 2** – European Forestry Field Course, 8 ECTS and Applied Period in Forest Institutions, 9 ECTS. Elective courses, 30 ECTS.
 - Module 3** – Specialization within study tracks, 30 ECTS; Master's Thesis and Online Thesis Seminar, 30 ECTS
- 1.5 The student must regularly attend to the above-mentioned studies, and if required complete assignments and participate in examinations and seminars. The examination procedures and evaluation criteria are described separately in the MSc EF Academic Study Guide. The evaluation of the courses is based on ECTS (A–F).
- 1.6 In case of failing to attend to the studies of the MSc EF
 - a. that the student cannot justify with medical certificates, or
 - b. for which permission has not been granted by the MSc EF secretariat (to ensure the permission, the student must ask in advance), or
 - c. failing to earn 60 ECTS during the first academic year, or
 - d. becoming the subject of disciplinary measures leading to exclusion from the MSc EF, or
 - e. becoming the subject of legal prosecutions that prevent student from attending the MSc EF, or
 - f. withdrawing from the MSc EF of his/her free will or by "force majeure",

the student must give a written notice to the MSc EF secretariat without a delay. If the written notice is not given in reasonable time the student shall be expelled from the MSc EF without further notice from the Consortium.
- 1.7 In a case of pregnancy, the student is entitled to a maternity leave. The length of the maternity leave, as well as the rearrangements concerning the study curriculum and possible scholarship payment schedule, must always be negotiated in advance with the MSc EF secretariat.
- 1.8 Throughout the studies, it is the responsibility of the student to keep his/her contact information updated in the student register of the University of Eastern Finland.
- 1.9 Student must follow all aspects of academic ethics.
- 1.10 In addition to the above-mentioned explicit stipulations, student is required to follow the general rules of the hosting MSc EF university, which apply to all students and staff therein.

2 ERASMUS MUNDUS STUDENT SCHOLARSHIP

- 2.1 If the student has been granted with Erasmus Mundus scholarship (EMJMD scholarship), the student accepts to receive this scholarship from the European Commission. The scholarship over the two-year programme consists of

student from Partner country	student from Programme country	
Participation costs	17,000 e	8,500 e
Subsistence costs (max. total)	24,000 e	24,000 e

In addition, the following travel and installation costs are differentiated by the place of origin of the scholarship holders, i.e.

- 1000 e per year per scholarship holder resident in a Programme Country for travel costs
- 2000 e per year for travel costs for scholarship holder resident in a Partner Country, whose location is situated at less than 4.000 km from the EMJMD coordinating HEI +1000 e for installation costs (once only)
- 3000 e per year for travel costs for scholarship holder resident in a Partner Country, whose location is situated at 4.000 km or more from the EMJMD coordinating HEI +1000 e for installation costs (once only)

NOTE:

Contribution to subsistence costs is not awarded to scholarship holders for the course periods (study /research /placement /thesis preparation) spent in their country of residence, nor to scholarship holders from a Partner Country for the EMJMD periods exceeding one trimester (i.e. 3 months or the equivalent of 15 ECTS credits) spent in any Partner Country

- 2.2 The EMJMD scholarships shall be paid to the student's personal bank account in a European Country. The tentative pay schedule for the scholarship is as follows:

The contribution to travel costs is to be paid in two equal instalments in September 2023 and September 2024 (altogether; 2,000; 4,000 or 6,000 e)

The contribution to installation costs will be paid in September 2023 (1,000 e only for Partner Country scholarship holders.

Participation costs are paid to the student on a semester basis in the beginning of each semester. Students can choose to have the participation costs charged directly from their scholarships by the Consortium and to be used to cover the consortium fees.

The contribution to subsistence costs (i.e. monthly allowances of 1,000 euro), are to be paid up to 24 months maximum (from August 2023 to July 2025 on the last day of the previous month. However, the first instalment for August 2023 will not be paid before the Student has arrived in Joensuu and filled in a Grant Payment Form and provided the name of a Finnish/European bank, BIC number and an IBAN account number, where to the scholarship is paid to). The scholarship is not paid in cash.

- 2.3 The Consortium reserves the right to change the pay schedule.
- 2.4 The student must primarily use the EMJMD scholarship to cover expenses that are directly related to performing the MSc EF studies. Such expenses are e.g. course material, student union fees, residential costs, daily living costs and travel costs.
- 2.5 A prerequisite for receiving the EMJMD scholarship are progress in studies according to the study plan and paying the consortium fees in due time.
- 2.6 The EMJMD scholarship can only be paid to the student while he/she is studying. The scholarship cannot be paid to the student while he/she is on a maternity leave or sick leave.
- 2.7 The EMJMD scholarship holders must spend their studies/research periods in the appropriate Programme Countries represented in the Consortium. Any exception to this obligation must be approved beforehand by the MSc EF secretariat.
- 2.8
- 2.9 The EMJMD scholarship holder is obliged not to receive any other scholarship or subvention financed by the European Commission under other European Union Programmes. The student also declares that he/she has not received any EMJMD scholarships from the European Commission in the past to study in Europe. The student is fully aware that Consortium reserves the right to cancel his/her admission in the MSc EF and the EMJMD scholarship, if it turns out that he/she has received such scholarships.
- 2.10 The student holding an EMJMD scholarship is allowed to have an occupation with a regular salary in parallel to the studies under the MSc EF if it is in line with the national legislation of the country/ies concerned (ie. the visa or residence permit allows it) and if the scholarship holder can dedicate the necessary efforts to the MSc EF programme's mandatory activities in order to complete the studies successfully in the agreed time.

- 2.11 The EMJMD scholarship does not create or entitle an employer-employee relation between the University of Eastern Finland and the student.
- 2.12 If the student is not able to successfully finish her/his studies by the end of second academic year (exact timing depends on the second-year host university), the Consortium is not obliged to provide additional scholarships or other benefits.

3 CONSORTIUM FEE PAYMENTS AND COMPENSATION TOWARDS FIELD COURSE PARTICIPATION

- 3.1 The student understands that the consortium fees are administered and used by the Consortium to provide the student tuition and insurance within the MSc EF. The consortium fee does not cover costs such as course material, student union fees, residential costs, daily living costs, travel costs, additional fees related to the field activities, or participation in the courses that are not included in the study plan.
- 3.2 The consortium fee is 8,500 euro for students coming from Programme countries. The consortium fee is 17,000 euro for students coming from Partner countries.
- 3.3 The consortium fee is payable to the Consortium's bank account in four instalments on semestrial basis for each academic semester in advance by the due dates set by the Consortium. The EMJMD scholarship holders can choose to have their consortium fee charged directly from their scholarships.
- 3.4 The Consortium arranges some group travel tickets and some of the board and lodging during the orientation and European Forestry Field Course. Student's monetary contribution towards these arrangements is 1,000 euro, which is payable in one instalment on 30 of November of the first academic year.
- 3.5 Paying the consortium fees and compensation towards field course participation in due time are prerequisites for participating in the MSc EF (and receiving the EMJMD scholarship). The student agrees to contact the MSc EF secretariat immediately, if he/she encounters any problems in fulfilling the obligations towards the Consortium.
- 3.6 Neglecting the consortium fee payments shall lead to the termination of the student status in the MSc EF and to cancellation of the EMJMD scholarship. No paid fees shall be refunded.

4 INSURANCE

- 4.1 The Consortium pays a sufficient health and medical insurance for the students to carry out studies within the MSc EF. The insurance is provided to all the students enrolled in the MSc EF.
- 4.2 The student is obliged to accept the provided insurance for the full duration of the two-year studies.
- 4.3 The Consortium universities are exonerated from any responsibility for accidents, illnesses, injuries, losses or damages to persons or goods resulting from the activities that are the object of the present agreement.

5 MANDATORY PARTICIPATION OF THE EMJMD STUDENTS SURVEYS/EVALUATIONS AND EMA

- 5.1 The student is obliged to participate in the surveys/evaluations conducted by the Consortium and/or The Commission/Agency and to join Erasmus Mundus Students and Alumni Association (EMA, see <http://www.em-a.eu/>)

6 EMJMD DIPLOMA

- 6.1 The Consortium ensures that each student who has been accepted to the MSc EF and who has successfully completed her/his studies under this programme shall be awarded a double diploma. One of the diplomas is always awarded by the University of Eastern Finland whereas the other diploma is awarded by the Partner University that hosts the student during the advanced studies of the second academic year according to its national regulations. Both the diplomas must be master's level degree certificates and officially recognised legal documents in at least

one of the Consortium countries. In addition, each student who has been accepted to the MSc EF and who has successfully completed their studies under this programme shall receive a Diploma Supplement.

7 SERVICES TO THE STUDENTS

- 7.1 The partners of the Consortium are making all the needed measures in order to register a student according to the study path (planned and approved together with the coordinating and a Partner university) with full local student's rights and services. This is done in due time before the student starts the studies in the Partner university in question and study fees will be charged if applicable.

8 DISPUTE SETTLEMENTS

- 8.1 Any disputes arising under the terms of this agreement are to be solved in a conciliatory manner by the student and the MSc EF secretariat. If no solution is reached, a binding decision shall be made by the Consortium Board to which the Coordinator is the chairperson.

9 PERMISSIONS

- 9.1 The student gives MSc EF partner universities a permission to share information within the Consortium on study records and other information that is relevant for following student's study performance and participation in teaching.

10 SIGNATURES

I, the undersigned student, have read and understood the Student agreement.

Date and place

Signature of the student

Date and place

Prof. Timo Tokola, the Coordinator of the MSc European Forestry